Configuring General Options

If you did not enter your site’s title on the installer, notice that the title bar in your browser simply says "Administration." Tiki will automatically put the title of the current content page here, but you should also add the name of your website. You can add your website’s name on the Administration: General page.

**Tip**
You can watch a short video that demonstrates this procedure.

From the Administration page:

1. Click General.

   **Tip**
   You can also access the Administration page by typing `http://www.yourdomain.com/tiki-admin.php?page=general` in your web browser.

2. The General control panel contains general Tiki options that apply to your entire site.
   The General control panel contains the following tabs:
   - General Preferences
   - General Settings
   - Navigation
   - Date and Time

   **Tip**
   Use the No Tabs button to show all the options from all the tabs on a single page.

3. Click the General Preferences tab. "The Administration: General page, General Preferences tab contains the primary, site-wide options.

4. In the Release Check section confirm that the Check for updates automatically option is enabled.

   **Note**
   By default, Tiki will automatically check for updates each week. If a newer release is available, the following message will appear at the top of the Administration pages:
5. Scroll down to the **Site Identity** section. This field includes the **Browser Title** and **Sender email** that you entered as part of the installation process. You can change it here, if necessary.

**NOTE**

Some web hosts may require that the **Sender Email** be an *actual* email address. Check with your web host provider.

6. In the **Mail** section, you can change your default mail sender from PHP `sendmail` to SMTP (Simple Mail Transfer Protocol) and enter a default footer to appear in all out-going mail messages.

7. Click the **General Settings** tab. The Administration: General page, General Settings tab contains additional, site-wide options.
8. This tab includes options to control site access and performance. Leave these options as their defaults for now.
Notice that Tiki automatically informs you if a prerequisite for an option, such as the Multidomain feature, has not been selected. This helps avoid configuration errors.

9. Click the Navigation tab.

This tab includes options for creating dynamic menus and configuring your Tiki's home page. You can also specify how Tiki will respond to "page not found" errors.

10. Enable the CSS Menus option. Leave the other options as their defaults.

11. Click the Date and Time tab.

12. Select your Default timezone. Tiki will use this as the default when showing timestamps.

13. Leave the other options as their defaults and click Change Preferences. Tiki saves the changes and reloads the page.

**TIP**

Use the Reset button to undo any customizations and return an option to its default value.

**NOTE**

You may need to empty your browser's cache to immediately see the updates.

For complete details on all of the options, refer to the Tiki documentation.

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Page last modified on Friday June 21, 2019 10:35:22 am EDT by Rick Sapir (ricks99).