Create new Groups

In this section you will create a new group. This group will be for users who will help you monitor and administer your site's forums. Yes, I know... you haven't configured the forums yet — you will.

From the System Menu in the Menu module:

1. Select **Settings > Groups**.

2. The Admin Groups page lists the existing groups: Admins, Anonymous, and Registered.

3. Click the **Create Group** tab.
4. Enter the following information in each field in the Create Group area:

- **Group**: Enter **Forum Admins**. This will be the name of the new group to moderate the forums.
- **Description**: Enter a short description of the group. This will help you keep track of each group's purpose.
- **Inherit**: Select **Registered**. This will let Forum Admins inherit all of the permissions that registered users have. Later, we'll add additional permissions to allow Forum Admins to moderate the forum.

5. Leave the other options as their defaults and click **Add**. Tiki prompts for confirmation, then saves the new group and reloads the page.

6. The **List** tab now shows the new **Forum Admins** group.

### Tip
Notice that only the newly added **Forum Admins** can be deleted. You cannot remove the three Tiki standard groups: Admin, Registered, and Anonymous.

### Assigning Permissions
Right now, the Forum Admins group has the same permissions as a regular Registered user. You need to add additional permissions to the group: to moderate the forums.

1. In the List of Existing Groups area of the Admin Groups page, click the **Actions** icon for the Forum Admins group, the click **Permissions** in the pop-up window.

2. In the Permissions area, expand the **Forums** permissions.
Use the **Select Features** tab to select which features appear. If you have not yet enabled the Forum feature, you'll need to enable the **Show permissions for disabled features**, too.

Selecting only the Forum feature.
3. For the Forum Admins group, select the Can admin forums (tiki_p_admin_forum) and click Assign.
   The tiki_p_admin_forum permission automatically inherits all of the forum permissions.

4. Tiki prompts for confirmation, then saves the information and reloads the page.

5. Click Back. The Admin Groups page appears.

The Group Information Area of the Assign Permissions to Group page now shows that the Forum Admins group has one additional permission.

TIP
Review the How Permissions Work section for additional information on Tiki permissions.

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